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From: Pamela Miller <pmiller@calafco.org>
Sent: Thursday, May 27, 2021 9:28 AM
To: Info
Subject: CALAFCO Achievement Awards Announcement - Nomination Period Now Open!
Attachments: 2021 Achievement Awards Packet.pdf

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Good morning CALAFCO Members.

CALAFCO is pleased to announce that the *newly updated Annual Achievement Awards* has been approved and adopted by the CALAFCO Board and the nomination period is now open. These awards provide visible recognition to those who consistently go *above and beyond* in their work to advance the principles of LAFCo. **Nominations are due by 3:00 p.m., Friday, August 13, 2021.** No late forms will be accepted.

CALAFCO is proud to honor our Achievement Award recipients at the annual Awards Banquet Dinner during the CALAFCO Annual Conference. This year that will be held October 7 at the Hyatt Regency Newport Beach John Wayne Airport. Anyone is eligible to nominate a deserving individual or agency meeting the established criteria. Attached is the nomination packet, which is also posted on the CALAFCO website (www.calafco.org) both on the homepage and on the Member Services section homepage.

The attached packet details changes made to the program. It is important to note *for this year only*, the nomination period covers the 2020 and 2021 timeframe. This is because there were no awards last year. This will be a one-time only expansion of the timeframe. *SPECIFICALLY, THAT IS JULY 1, 2019 THROUGH JUNE 30, 2020. Please ensure your nomination highlights achievements only during this timeframe.* Anything outside that timeframe will not be considered by the Committee.

Please carefully review the attached packet as the program has changed as has the nomination requirements and form. The Awards Committee and Board believe this new program creates a more transparent and comprehensive Achievement Awards program for our membership. All you need to do is complete the forms and submit to CALAFCO Executive Officer Steve Lucas and CALAFCO DEO Christine Crawford no later than **3:00 p.m., Friday, August 13, 2021.** Please follow the instructions in the packet for submitting your nomination.

A few reminders:

- The form is a pdf fillable document.
- Nominations need to be kept to a maximum of 2 pages or 1000 words in length.
- If you choose to add supporting documentation, a maximum of 3 pages is allowed.
- The nomination summary of why you feel the recipient is the most deserving of all nominees to receive the award shall be kept at 250 words.

The Achievement Awards Committee will request additional information from the nominator should they need it as they review and consider the nominations. Nominations received that do not meet the above guidelines will be not be considered by the Committee.

Please let me or Steve Lucas know if you have any questions about this year's nomination process. Thanks much.

Pamela

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