

EXHIBIT A, LAFCO RESOLUTION NO. 2017-12

SANTA CRUZ LAFCO
FEES AND DEPOSITS
EFFECTIVE DECEMBER 11, 2017

All deposits are initial payments toward the total cost of processing (“project cost”). Project cost is defined as staff time plus materials. As listed in Section 3, a surcharge applies to the total cost of each application to partially recoup the cost of preparing state-mandated service reviews. Staff billing rates, listed below in Section 4, include personnel costs plus a percentage of LAFCO administrative overhead. Materials include, but are not limited to, charges for advertisement of hearings, as well as fees charged for project reviews by affected agencies.

1. PETITION CHECKING

There is no charge for verification of the first 20 signatures on a petition. Beginning with the 21st signature, a fee of \$0.55 per signature shall be charged to the applicant.

2. PROCESSING

- a. District annexations, detachments, and reorganizations not changing city boundaries:

<u>Total Acreage</u>		
Under 1	\$ 1,600	initial deposit toward project cost
1 - 24.9	\$ 2,500	“
25 - 149.9	\$ 7,000	“
150+	\$ 8,000	“

- b. Municipal annexations, detachments, and reorganizations involving at least one change in a city boundary:

<u>Total Acreage</u>		
Under 1	\$ 3,150	initial deposit toward project cost
1 - 24.9	\$ 4,900	“
25 - 149.9	\$ 7,350	“
150+	\$ 14,600	“

- c. Consolidations, mergers, establishment of a subsidiary district:
\$ 1,800 initial deposit toward project costs
- d. Dissolutions: \$ 1,250 initial deposit toward project costs
- e. Formation of a county service area: \$ 5,000 deposit
(includes petition filing fee and sphere of influence adoption)

- f. Addition of a service to the list of services that a county service area may perform: \$ 1,250 initial deposit toward project costs
- g. Formation of special districts: \$ 15,000 initial deposit (includes sphere of influence adoption)
- h. City incorporations: \$ 30,000 initial deposit (includes sphere of influence adoption)
- i. Sphere of Influence revision or amendment: \$ 5,150 initial deposit
- j. Preparation of an EIR: Actual Cost + 10% (deposit includes consultant selection and contract administration)
- k. Request for the State Controller's Review of a Comprehensive Fiscal Analysis on an incorporation proposal: Actual cost billed by the Controller + 10% for LAFCO administration and coordination. If the Controller has not set a cost at the time the deposit is due, the deposit shall be \$ 38,200.

If the costs will exceed the deposit in the opinion of the Executive Officer, the Executive Officer shall bill the party who requested the Controller's review for the estimated costs to complete Controller's review. Failure to pay an additional deposit may result in cessation of the Controller's report and other remedies as determined by the Controller's office and the Commission.

- l. Provision of a new function or service by a district: \$ 1,500 initial deposit
- m. Requests for extraterritorial service: \$ 950 initial deposit
- n. Service review not conducted as part of LAFCO's work program: Actual cost + 10%. Note: Initiation of a service review outside of LAFCO's work program is subject to LAFCO's discretion whether the service review can be conducted in a manner that doesn't prejudice the work program, and to LAFCO's discretion as to the appropriate geographic areas, agencies, and scope of the service review.
- o. Copies: First 30 pages free, thereafter \$ 0.18 per page.
- p. Digital audio files: \$ 14.42 per 80-minute CD.
- q. Other electronic media: The fees as charged by the County of Santa Cruz on its Unified Fee Schedule.

3. SURCHARGE FOR SERVICE REVIEW PROGRAM

- a. In order to partially recover of the costs of preparing periodic service reviews mandated by Government Code Sections 56425 and 56430, the Commission charges a surcharge of 10% on all the total processing costs of all categories of applications at the conclusion of the review process.
- b. For single applications that involve both sphere adoption/ amendment applications and boundary changes, the surcharge is charged twice (20%) of total processing costs at the conclusion of the review process.
- c. If an applicant pays separately for a service review that is custom-prepared specifically related to the application (see Section 2.n of this fee schedule), this surcharge will not be applied.

4. BILLING RATES

The Commission will review billing rates and the fee schedule in February of each year and may adjust rates as necessary to assure that the fees recover the actual costs of processing each type of application.

Documentation regarding actual costs (salaries, benefits, etc.) is available in the LAFCO office.

Effective December 11, 2017, the hourly billing rates for each staff position are:

Executive Officer	\$ 138.27
Secretary-Clerk	\$ 102.71
Legal Counsel	same rate as charged by LAFCO Counsel.