

**PARTICIPANT DISCLOSURE FORM
INFORMATION SHEET**

SANTA CRUZ LOCAL AGENCY FORMATION COMMISSION

This form must be completed by participants in a proceeding involving a license, permit, or other entitlement for use.

Important Notice

Basic Provisions of Government Code Section 84308

I. If you are a participant in a proceeding involving a license, permit, or other entitlement for use, you are prohibited from making a campaign contribution of \$250 or more to any LAFCO commissioner, his or her alternate, or any candidate for such a position. This prohibition begins on the date you begin to actively support or oppose an application for a license, permit, or other entitlement for use pending before the Santa Cruz Local Agency Formation Commission, and continues until three months after a final decision is rendered on the application or proceeding by the Santa Cruz Local Agency Formation Commission.

No LAFCO commissioner, alternate, or candidate may solicit or accept a campaign contribution of \$250 or more from you and/or your agent during this period if the commissioner, alternate, or candidate knows or has reason to know that you are a participant.

II. The attached disclosure form must be filed if you or your agent have contributed \$250 or more to any commissioner, alternate or candidate for the Local Agency Formation Commission during the 12 month period preceding the beginning of your active support or opposition. (The disclosure form will assist the commissioners and alternates in complying with the law.)

III. If you or your agent have made a contribution of \$250 or more to any commissioner, alternate, or candidate during the 12 months preceding the decision in the proceeding, that board member must disqualify himself or herself from the decision. However, disqualification is not required if the commissioner, alternate, or candidate returns the campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceeding.

This form should be completed and filed the first time that you lobby in person, testify in person before, or otherwise directly act to influence the vote of the commissioners or alternates of the Santa Cruz Local Agency Formation Commission.

1. An individual or entity is a "participant" in a proceeding involving an application for a license, permit or other entitlement for use if:
The individual or entity is not an actual party to the proceeding, but does have a significant financial interest in the Local Agency Formation Commission's decision in the proceeding.

AND

- A. The individual or entity, directly or through an agent, does any of the following:
 1. Communicates directly, either in person or in writing with a commissioner or alternate of the Local Agency Formation Commission for the purpose of influencing the member's vote on the application;
 2. Communicates with an employee of the Local Agency Formation Commission for the purpose of influencing the member's vote on the application;
 3. Testifies or makes an oral statement before the Local Agency Formation Commission during a proceeding on a license, permit or other entitlement for use for the purpose of influencing the decision of the Local Agency Formation Commission.
2. A proceeding involving "a license, permit or other entitlement for use" includes all business, professional, trade and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor or personal employment contracts) and all franchises.
3. Your "agent" is someone who represents you in connection with a proceeding involving a license, permit or other entitlement for use. If an agent is acting as an employee or member of a law, architectural, engineering or consulting firm, or a similar business entity or corporation, both the business entity or corporation and the individual are agents.

4. To determine whether a campaign contribution of \$250 or more has been made by a participant or his or her agent, contributions made by the participant within the preceding 12 months shall be aggregated with those made by the agent within the preceding 12 months or the period of the agency, whichever is shorter. Campaign contributions made to different commissioners, alternates, or candidates are not aggregated.

This notice summarizes the major requirements of Government Code Section 84308 and 2 Cal. Adm. Code Sections 18438 – 18438.8. For more information, contact LAFCO's staff at 701 Ocean Street, Room 318-D, Santa Cruz, CA 95066, (831) 454-2055, or the Fair Political Practices Commission, 428 J Street, Suite 800, Sacramento, CA 95814, (916) 322-5901.

Participant Disclosure Form is attached.

