

SANTA CRUZ LOCAL AGENCY FORMATION COMMISSION
RESOLUTION NO. 2008-3

On the motion of Commissioner
duly seconded by Commissioner
the following resolution is adopted:

AMENDING PERSONNEL POLICY

WHEREAS, on June 7, 2000, this Commission adopted a Personnel Policy specifying a process to review the performance of staff and the salaries and benefits provided to the staff; and

WHEREAS, the 2007 Personnel Committee has reviewed the Personnel Policy and recommended changes therein: and

WHEREAS, this Commission has reviewed the Personnel Committee's recommendations;

NOW, THEREFORE, BE IT RESOLVED that:

Effective January 9, 2008, the Personnel Policy is amended as shown on Exhibit A.

PASSED AND ADOPTED by the Local Agency Formation Commission of Santa Cruz County this 9th day of January 2008.

AYES:
NOES:
ABSENT:

TONY CAMPOS, CHAIRPERSON
Santa Cruz Local Agency Formation Commission

Attest:

Approved as to form:

Patrick McCormick, Executive Officer

Christopher Cheleden, LAFCO Counsel

Santa Cruz Local Agency Formation Commission

Personnel Policy

(Adopted June 7, 2000)

(Revised January 9, 2008)

1. Personnel evaluations of the Executive Officer will be made at least annually by the Commission. To assist in this process, in February of each year, the Executive Officer will submit to the Commission a report documenting his or her accomplishments for the prior year and his or her goals for the upcoming year. This report and any other pertinent information will be reviewed by the Personnel Committee and forwarded to the Commission with its recommendation.
2. Personnel evaluations of the Executive Officer will be made annually by the Commission at the ~~June~~ April meeting.
3. Personnel evaluations of staff personnel other than the Executive Officer will be made by the Executive Officer.
4. ~~An annual cost of living adjustment for staff will be considered by the Commission at the January meeting.~~ The Personnel Committee will include its annual report on staff salaries and benefits on the agenda of the May meeting.
5. At the June meeting, the Commission will consider a salary adjustment for staff to bring staff salaries into alignment with other comparable positions. This review may include a report by a personnel consultant when indicated.
6. Personnel Committee membership should include the Chair and should change at least every two years.